



Pittsfield Charter Township

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Office of the Supervisor

Stormwater Management Committee

Mandy Grewal
Township Supervisor

Barbara Ryan Fuller
Deputy Supervisor

Pittsfield Charter Township Stormwater Management Committee (SWMC) Minutes - Regular Meeting June 2, 2010

Mandy Grewal called the meeting to order at 9:05 AM at the Township Administration Building, 6201 W. Michigan Avenue, Ann Arbor, MI 48108.

Members Present:

Supervisor Mandy Grewal, Chair; Fredrick Flynn, Natural Resources Commission Liaison, Vice Chair; Sabrina Gross, Staff Liaison; Damien Wetzel, Township Engineer and Planning Department Liaison; Paul Montagno, Senior Planner and Planning Department Liaison

Members Absent:

Deputy Supervisor Barb Fuller, Secretary; Matthew Payne, Natural Resources Commission Liaison; Kurt Weiland, Building Official and Building Dept Liaison; Mike Luptowski, Utilities Dept. Director and Liaison; Ed Swope, Code Enforcement Officer

1. Call Meeting to Order/9:05 a.m.
2. Roll Call and Introductions
3. Additions to the Agenda
 - 3.1 7.7 May 7, 2010 letter from State of Michigan Department of Natural Resources & Environment regarding nutrient levels in Ford and Belleville Lakes and need for revisions to TMDL for Ford and Belleville Lakes.
 - 3.2 7.8 Invoice for annual dues from Huron River Watershed Council
4. Public Comment I – None.
 - 4.1 Committee Response to Public Comment I – None
5. Approve Minutes of the April 30, 2010 Regular Meeting
6. 2010-2014 Storm Water Management Program Plan (due to MDNRE prior to July 1, 2010)
 - 6.1 Review of Draft Worksheet revisions to IDEP & PPI to submit to MDNRE.
 - 6.2 Discussed modifications to IDEP (Illicit Discharge Elimination Plan) and Pollution Prevention/Good Housekeeping for Municipal Operations following meeting with Michelle Bononi, Senior Environmental Planner at Washtenaw County Water Resources Commissioner and Kurt Weiland, Building Official and Building Dept Liaison, on May 10, 2010 regarding the following:
 - 6.2.1 Written policies to instruct employees/contractors, establish authority, and enforce elimination of illicit discharges (MS4).
 - 6.2.2 Usage of County complaint hotline on Pittsfield's future SWMC website.

- 6.2.3 Labeling of drains at all township discharge points with painted or adhered markers. (Drains to Rivers)
- 6.2.4 Discussed color coding staff assignments on Storm Water Management Plan for internal usage. Sabrina Gross will email Stormwater Management Plan to all committee members for additional review prior to submittal.
- 6.2.5 Discussed preparation of 2 page summary that will accompany Stormwater Management Plan and review by Supervisor Grewal

7. Updates

7.1 Kurt Weiland: Attended training offered by county on May 6, 2010

“Pollution Prevention & Good Housekeeping Requirements for MS4s” (Part I, 10. a of permit)

Training processes for existing & new employees & contractors discussed

7.2 Educational Workshop for HOAs about Drainage District maintenance agreements and Inspection/Maintenance information for neighborhoods.

Paul Montagno & Dennis Wojcik will prepare & schedule. Discussed identifying appropriate HOA President & representative at each HOA that would have an advocacy role (e.g. “Lakes & Ponds”, Clean up Day rep, etc.) & ensuring they are invited.

7.3 Discussed Public involvement / engagement of Home Owner Associations (HOAs)

HOAs/organizations that responded with interest in public involvement in SWMC. Each quarter, SWMC will determine public education information to distribute via email to HOA (and other residents) that wish to receive information. Will use Listserv on future website to distribute information.

Discussed conducting a workshop for HOA’s in the fall – to be coordinated by Sabrina Gross and Paul Montagno.

7.4 City of Ann Arbor/Pittsfield Township joint project- labeling Three Fires aquifer boundaries

Discussed Map provided by City. Sabrina Gross will contact City of Ann Arbor to determine proposed sign graphic to ensure consistency in all 3 municipalities (City of Ann Arbor, Lodi Township and Pittsfield Charter Township).

Township will apply for WCRC permitting and stake sign locations (5 total).

Sabrina Gross will contact WCRC to inventory the existing signage within township boundaries in order to eliminate, if necessary, any redundancies and to ensure most effective use of resources and sign locations in the future.

7.5 State of MI Wellhead Protection Program

Possible signage project – discuss costs/approvals

Grant deadline = 06.15.10 50% match

Discussed possible long-term Public education signage and distributed photo of Envirosign proposal prepared in cooperation with SEMCOG. Supervisor Grewal suggested research regarding posting large environmental signage inside interior entrance doorways of large retailers rather than proposed exterior signage as a way to maximize viewership.

7.6 IDEP training with City of Ann Arbor – June 15, 2010 Morris Hall

7.7 Discussed May 7, 2010 letter (attached) from State of Michigan Department of Natural Resources & Environment regarding nutrient levels in Ford and Belleville Lakes and need for revisions to TMDL for Ford and Belleville Lakes. No change in phosphorus target value of 30 µg/l; continued efforts to reduce external sources phosphorus.

7.8 Invoice for annual dues from Huron River Watershed Council = \$627.73. Discussed agenda for July meeting – Website information

8. Unfinished Business – none.
9. Adjournment at 9:50 am.
There was no public comment

Minutes prepared by Sabrina Gross