

**Minutes of a Regular Meeting  
Pittsfield Charter Township Board of Trustees, January 11, 2012  
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center  
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

**Members Present:** Israel, Scribner, Brown-Harrison, Hunt, Krone, Yi.  
**Members Absent:** Grewal.  
**Others Present:** Yolanda Holmes (Recording Clerk), John Vidolich, Lois Vidolich, Mary Hodge, Stephen Berger, Christina Lirones, Lisa Newton.

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**1. Call Meeting to Order**

Clerk Israel called the meeting to order at 6:30 p.m. A quorum was present.

**2. Pledge of Allegiance**

Led by Clerk Israel.

**3. Roll Call**

Members Present: Clerk Israel, Treasurer Scribner, Trustee Brown-Harrison, Trustee Hunt, Trustee Krone, Trustee Yi

Members Absent: Supervisor Grewal.

Clerk Israel added item 10.3 to the agenda and changed item 11.2.

Moved by Trustee Krone, supported by Trustee Hunt, to approve the agenda as amended.

**MOTION CARRIED.**

Moved by Trustee Krone, supported by Treasurer Scribner, to elect Clerk Israel as Chair pro tempore.

**MOTION CARRIED.**

**4. Public Comment I**

None.

**4.1 Board Response to Public Comment I**

**5. Approval of Minutes**

**5.1 Approve Minutes of the Regular Meeting held on December 14, 2011.**

Moved by Trustee Krone, supported by Trustee Brown-Harrison, to approve minutes of the regular meeting held on December 14, 2011.

**MOTION CARRIED.**

**6. Public Hearings/Presentations/Proclamations**

**7. Communications**

Moved by Trustee Yi, supported by Treasurer Scribner, to receive and file communications.

**MOTION CARRIED.**

**8. Consent Agenda**

**8.1 Approve payment of Payables:**

Check #76042 through #76107 in the amount of \$166,096.17  
Check #76108 through #76111 in the amount of \$8,211.14  
Check #76112 through #76205 in the amount of \$825,027.55  
Check #76206 in the amount of \$630.22

**8.2 Approve payments from Tax Checking Fund:**

Check #20558 through #20568 in the amount of \$190,124.99  
Check #20569 through #20598 in the amount of \$1,051,153.28

**8.3 Receive the Activity Report from the Department of Building Safety.**

**8.5 Receive the December 2011 Republic/Allied Waste Services rubbish collection report.**

**8.6 Receive the January 3, 2012 Personnel Report.**

**8.7 Approve the enrollment request from Sean Gleason, for a class during the 2012 Winter Semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science.**

**8.8 Approve the enrollment request from Jennifer Franklin, for classes during the 2012 Winter semester at Cleary University as she pursues a Bachelor of Arts Degree in Public Accounting.**

**8.9 Approve the enrollment request from Stephanie Daniels, for a class during the 2012 Winter semester at Eastern Michigan University as she pursues a Bachelor of Arts Degree in Bio Chemistry.**

**8.10 Approve the tuition reimbursement request from Michael Chevrette, for a class during the 2011 Fall semester at Siena Heights University as he pursues a Bachelor of Science Degree in Public Safety.**

Moved by Trustee Hunt, supported by Trustee Krone, to approve the consent agenda.

**MOTION CARRIED.**

**9. Items from the Treasurer**

**9.1 2011 Holiday Closure effect on Treasurer's Office**

Treasurer Scribner comments regarding the effects of the Holiday closure on the Treasurer's office:

- Received positive response from residents regarding how the closure was handled.
- Made sure the backside of tax bills, notices and website had very clear language on the available payment options.
- Many residents utilized the drop-box for both Tax and Utility bills.
- Received positive feedback from TCF and Bank of Ann Arbor staff stating residents were appreciative of the service being available and convenient.
- TCF received 81 payments during the closure for ~~\$86,151.75~~ \$86,161.75, which is an increase of 11 payments from last year.
- Bank of Ann Arbor received 61 payments resulting in \$126,474.99 in tax payments, which is an increase of 8 payments from last year.
- There were 31 online tax payments resulting in \$41,574.14, that doubles last year's payments during the closure.
- As of January 6, 2012 all mail payments from the Holiday Closures for both tax and utility billings have been entered.
- Staff worked diligently to enter all payments into the system in a timely fashion. Appreciated how staff worked as a team during busy time.

**10. Items from the Clerk**

**10.1 Request to consider a Resolution Recognizing Ann Arbor Amateur Hockey Association as a non-profit organization operating in Pittsfield Charter Township.**

Moved by Treasurer Scribner, supported by Trustee Hunt, to consider a resolution recognizing Ann Arbor Amateur Hockey Association as a non-profit organization operating in Pittsfield Charter Township. (See attachment #1).

**MOTION CARRIED.**

**10.2 Emerald City Class C Liquor License Transfer Request.**

Clerk Israel comments regarding Emerald City Class C Liquor License Transfer Request:

- This is a informational item.
- At the initial inspection there was a number of building safety violations found.
- Emerald City is working to alleviate the violations and have repaired some of the violations.
- May be part of agenda for next Board Meeting.

**10.3 Approve the purchase of a 2011 Ford Ranger at a cost not to exceed \$19,975.00 for the Building Department.**

Moved by Trustee Krone, supported by Treasurer Scribner, to approve the purchase of a 2011 Ford Ranger at a cost not to exceed \$19,975.00 for the Building Department.

**MOTION CARRIED.**

**11. Items from the Supervisor**

**11.1 Approve purchase from Michigan Cat, (Sole Source) a Caterpillar 308DCRSB Mini Excavator for an amount not to exceed \$110,095.00.**

Moved by Trustee Krone, supported by Treasurer Scribner, to approve purchase from Michigan Cat, (Sole Source) a Caterpillar 308DCRSB Mini Excavator for an amount not to exceed \$110,

Director Craig Lyon comments regarding Caterpillar 308DCRSB Mini Excavator:

- Allows Township to move in the direction of repairing its own infrastructure.
- In the last 12 months the Township has had 5 main breaks and had to hire outside contractors to repair them.
- This equipment will give the additional capacity to dig deeper.
- The equipment will disturb less ground then the backhoe.

- The equipment is friendlier to resident's yard.
- This is a more versatile piece of equipment than the backhoe.

**MOTION CARRIED.**

- 11.2 Authorize the purchase of a new 2012 Ford F250 Regular Cab 4x4 Pickup at a cost not to exceed \$22,238.00 and the Buyer's Snow Plow Model EX80 at a cost not to exceed \$3,688.00.**

Moved by Trustee Krone, supported by Trustee Hunt, to authorize the purchase of a new 2012 Ford F250 Regular Cab 4x4 Pickup at a cost not to exceed \$22,238.00 and the Buyer's Snow Plow Model EX80 at a cost not to exceed \$3,688.00.

**MOTION CARRIED.**

**12. Unfinished Business**

**13. New Business**

**14. Liaison Reports**

**15. Public Comment II**

- 15.1 Board Response to Public Comment II**

**16. Adjournment**

Moved by Trustee Hunt, supported by Trustee Krone, to adjourn the meeting.

**MOTION CARRIED.**

Meeting adjourned at 6:46 p.m.

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Yolanda Holmes, Election Specialist  
Recording Clerk  
Pittsfield Charter Township

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Alan Israel, Clerk  
Pittsfield Charter Township

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Mandy Grewal, Supervisor  
Pittsfield Charter Township

MINUTES APPROVED AS CORRECTED AT THE PITTSFIELD CHARTER TOWNSHIP  
BOARD OF TRUSTEES MEETING HELD FEBRUARY 8, 2012.



**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
(Required by MCL 432.103(9))

At a Regular meeting of the Pittsfield Charter Township  
REGULAR OR SPECIAL TOWNSHIP CITY OR VILLAGE COUNCIL/BOARD  
called to order by Alan Israel, Clerk on January 11, 2012  
DATE

at 6:30 a.m./p.m. the following resolution was offered:  
TIME

Moved by Treasurer Scribner and supported by Trustee Hunt

that the request from Ann Arbor Amateur Hockey Association (AAAHA) of Pittsfield Charter Township  
NAME OF ORGANIZATION CITY

county of Washtenaw, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval  
APPROVAL/DISAPPROVAL

APPROVAL		DISAPPROVAL	
Yeas:	<u>6</u>	Yeas:	<u>        </u>
Nays:	<u>0</u>	Nays:	<u>        </u>
Absent:	<u>1</u>	Absent:	<u>        </u>

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
adopted by the Pittsfield Charter Township BOT at a Regular  
TOWNSHIP CITY OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on January 11, 2012  
DATE

SIGNED: *Alan Israel*  
TOWNSHIP CITY OR VILLAGE CLERK

Alan Israel, Clerk  
PRINTED NAME AND TITLE

6201 W. Michigan Ave Ann Arbor, MI 48108  
ADDRESS

COMPLETION Required  
PENALTY Possible denial of application  
BSL-CG-1153(R10/06)